



**COMMISSIONING REVIEW OF:**  
**'TITLE'**

<b>Prepared by:</b>	
<b>Date:</b>	
<b>Date submitted to the Commissioning &amp; Procurement Group:</b>	
<b>Outcome:</b>	

## STAGE 1 - UNDERSTANDING NEED & DEMAND

**What is currently delivered / received and how?**

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**Why do we need to deliver and/or receive this product or service?**

- What are the legislative, regulatory or statutory requirements?

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**What are the current policies in respect of service delivery?**

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**What is happening to (local) need?**

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**Who uses it and will the requirement change in the future (i.e. the demand in the short and longer term)?**

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**What is currently being spent on services?**

**What resources are currently being used to deliver the service?**

- How is the service funded and are there any specific responsibilities to funders (specific terms and conditions for example).

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**Are there any contracts currently in place with external suppliers / contractors?**

- If so, provide full details of provision (including contracted dates etc.)

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## Stage 2 - Challenging existing and reviewing alternative service delivery models

Overall, how effective is current service provision?

- Does the current service model deliver:
  - The required outcomes
  - Value for money
  - A co-ordinated service

Are stakeholders currently involved in the planning and delivery of the service and how can they become more involved in the future?

Based upon the need & demand, now and in the future, what outcomes does the Service want to achieve?

Does the current service prevent problems from getting worse or occurring in the first place?

What options are available to deliver the service in a different more innovative way that will reduce cost(s) and deliver better outcomes? **KEY CONSIDERATIONS:**

Describe the need and demand for this service.

Is there a requirement for the service(s) delivered to continue?

- If so, why?

Can any or all of the elements of current delivery be decommissioned?

Does the market offer competition, choice and diversity?

Is there scope to collaborate with others?

What alternative service delivery models are available?

	Option			
	1 - Description / Overview	2 - Description / Overview	3 - Description / Overview	4 - Description / Overview
<b>Estimated Saving £'000</b>				
<b>Intended outcomes &amp; how they will be monitored</b>				
<b>Which of the council's priorities does this option support?</b>				
<b><u><a href="#">How will this option contribute to supporting any of the future generations act 7 wellbeing goals?</a></u></b>				

<b>Impact on service Users (public)</b>				
<b>Is this option likely to require a change in Policy?</b>				
<b>Impact on other council services</b>				
<b>Risks</b>				

**RECOMMENDED OPTION:**